

Please fill out all sections, If you need assistance please email the Sales Office on sales@w-p.co.uk or 01323 445001. This account form is the first step in buying from Wightman & Parrish. Once our accounts team receive your application we will process your request and one of our client managers will be in touch to talk you through your account.

NEW ACCOUNT FORM

Account Number
(Internal Use Only)

ACCOUNT INFORMATION

Company Name

Trading Name (if applicable)

Trading Type Ltd Company Partnership Charity Other
 Please give info

Company/Charity No

No. Years of Trading

VAT Number Business Sector

Website Address

Additional Information: *No of Pupils *No of Residents * No of
(complete those that apply) Schools Only Care Homes Only Rooms

INVOICING / ACCOUNTS CONTACT

Building/Floor/Room Title

Address Line 1 First Name

Address Line 2 Surname

Address Line 3 Position

City Telephone

County Mobile

Postcode Email

Are Goods Delivered To This Address: Yes No

We accept payment by BACS or Direct Debit. Wightman & Parrish Ltd | Barclays PLC | Account Number: 0095 4659 | Sort Code 20-49-84 Please remember to always forward a remittance advice whenever a payment is made, either by email to accounts@w-p.co.uk or fax to 01323 440244 and to use your account number as the reference on the payment. If paying by Direct Debit please email accounts@w-p.co.uk for a direct debit mandate.

Email for Invoices / Statements

Consolidated Invoicing Yes No BAC's Payments Yes No Direct Debit Yes No

Please comment here if you have any specific Invoicing requests

PRIMARY CONTACT & DELIVERY ADDRESS

Same as Invoice Address? Yes No If No please fill in the below details.

Building/Floor/Room	<input type="text"/>	Title	<input type="text"/>
Address Line 1	<input type="text"/>	First Name	<input type="text"/>
Address Line 2	<input type="text"/>	Surname	<input type="text"/>
Address Line 3	<input type="text"/>	Position	<input type="text"/>
City	<input type="text"/>	Telephone	<input type="text"/>
County	<input type="text"/>	Mobile	<input type="text"/>
Postcode	<input type="text"/>	Email	<input type="text"/>

Any delivery notes/access restrictions?

Do you have additional delivery addresses? Yes No If you tick Yes a member of our client management team will be in touch to update your account to include all delivery points.

SAFETY DATA SHEETS

Wightman & Parrish send all safety data sheets electronically, please specify the email address to receive these.

Email for Safety Data Sheets

DECLARATION

By signing this form we agree to and accept Wightman & Parrish Terms of Trading on request by emailing accounts@w-p.co.uk or available at <http://www.w-p.co.uk/contentpage/trading-terms>

We agree for Wightman & Parrish to contact our company via email or phone in relation to our order, their products & services, invoices and statements. We understand that our details may be passed to a third party manufacturer or supplier in relation to our order (s) or account. We note that your settlement terms are 30 days from date of invoice and agree to abide by them.

Date	<input type="text"/>	Signed	<input type="text"/>
Print Name	<input type="text"/>		
Position	<input type="text"/>		

Wightman & Parrish Ltd, Station Road Industrial Estate, Hailsham, BN27 2QA | t: 01323 445001 | f: 01323 846027 | sales@w-p.co.uk | www.w-p.co.uk
W&P® and Wightman & Parrish® are the Registered Trademarks of Wightman & Parrish Ltd. Registered address as above. Registered in England: 139002.

OFFICE USE ONLY

Credit Limited Req.	<input type="text"/>	Industry Sector	<input type="text"/>
Customer Group	<input type="text"/>	Customer Group Channel	<input type="text"/>
Price List	<input type="text"/>	Estimate Spend (per annum)	<input type="text"/>
Wightman & Parrish Client Manager	<input type="text"/>		

Web Team Notified Of New Account? Please send the client account name and client number to weba@w-p.co.uk when setup. Tick this box when task has been completed.